

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Housing

Service Area: Housing Development

Title of Decision: To award a contract for Architectural Services for the Council's New Build Scheme.

Decision made and reasons:

Decision: To award a contract to Studio Partington for Architectural Services at the Paradise Fields New Build Scheme.

Reason: The Council requires an Architect role at the Paradise Fields New Build Scheme (RIBA Stages 0-4)

The Council tendered both opportunities using the Non-OJEU Open Procedure. The Council evaluated the tenders looking at a combination of price and quality to ensure all aspects of the requirement are taken into consideration.

The Council received 16 returns in total.

Reports considered:

The procurement report is attached.

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Housing Development Lead Officer
Group Manager of Housing Development
Commissioning, Procurement & Compliance Team Leader
Corporate Director Housing and Regeneration

Financial Comments:

A budget of £600k was approved at Cabinet on 27th March 2018 to fund consultancy services to include professional fees and surveys required to support the development of new build schemes.

Lucy Tash
Accountant - Housing

Monitoring Officer Comments:

Officers should ensure that an appropriate service contract is in place prior to the service commencing

Deputy S151 Officers Comments:

The award of this contract is as a result of a detailed procurement process and tender evaluation. The award of the contract to the successful bidder is within the existing approved budget for this project.

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Financial:

The cost of the contract is estimated to be £67,000.00 over the contract duration.

Options considered and reasons for rejection:

The Council does not have the required skills in house to deliver this project. On that basis the Council has had to sort an external consultant to fill the role.

Officer Signature:

Date: